BRYMBO SPORTS & SOCIAL COMPLEX
COLLEGE HILL, TANYFRON, WREXHAM, LL11 5TF
www.brymbocricketclub.com

INCIDENT/ ACCIDENT REPORT FORM

Name of the person in charge of the session/competition:
Site/venue where the incident/accident took place (including post code of site/venue):
Date & time of the incident/accident:
Name of the injured person:
Address of the injured person:
Nature of the incident/accident and the extent of the injury:
Give details of how & precisely where the incident/accident took place. Describe what activity was taking place, e.g. training, game, getting changed, etc.
Give full details of the action taken, including any First Aid treatment and the name(s) of the First Aider(s):

Please indicate if any of the following were contacted:		
Police:	YES ☐	NO ☐
Ambulance:	YES ☐	NO ☐
Parent/Carer/Guardian:	YES ☐	NO ☐
Other (please state):		

What happened to the injured person following the incident/accident; e.g. went home, went to hospital, carried on with session/competition?

All of the above facts are a truce record of the incident/accident.	
Signed:	
Name:	
Date:	

As the person completing this form, you must ensure that each person whose information you include in this form knows what will happen to their information and how it may be disclosed.
Data Protection Brymbo Cricket Club will use the information provided in this Incident/Accident Form (together with other information it obtains about the player), to administer his/her cricketing activity at the Club and in any activities in which he/she participates through the Club and to care for and supervise activities in which he/she is involved. In some cases, this may require the Club to disclose the information to County Boards, Leagues and to the England and Wales Cricket Board. In the event of a medical issue or child protection issue arising, the Club may disclose certain information to doctors or other medical specialists and/or to Police, Children's Social Care, the Courts and/or Probation Officers and, potentially to legal and other advisers involved in an investigation.

Copies to: Chair @ Brymboccchairman@gmail.com
Club Safeguarding Officer @ Brymboccwelfareofficer@gmail.com
Secretary @ Brymbocricketsecretary@gmail.com

In the event of an incident / accident occurring through insufficient training or faulty equipment / facilities, the follow up action taken should include the completion of a Risk Assessment.